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16 February 1953

PERSONNEL DIRECTOR MEMORANDUM NO. 7-~~53~~

SUBJECT: Unusual Personnel Cases

1. The Personnel Office will initiate processing on an applicant whose file contains notice from high-level authority--DCI or Deputy Directors--of unacceptability for employment only after clearance is obtained from the official or office that placed the initial prohibition against the individual's employment.

2. This procedure will be observed for military assignments as well as for civilian employment. The Military Personnel Division will be particularly diligent in all cases of military assignment to ascertain that no prohibition against employment exists in any civilian records on an individual nominated to fill a military recruitment request or on an individual requested by name. This can be accomplished through the existing medium for clearance of nominations or name requests with Personnel Divisions (Covert) ^{w (cont)} prior to the issuance of transfer orders on military personnel.

STATINTL



GEORGE E. MELOON
Personnel Director